

RRUU

Board of Trustees

Sept 23, 2018

1:00 pm

The September board meeting was held Sept 23rd in the chapel.

President Jim Holmes, Vice President Linn Cates, Treasurer Dick Powell, Trustee at Large LD Clark and Secretary Kelly Cofield-Dyer were in attendance. Past President Helen Schultz was absent.

The minutes from the August board meeting were read and a motion to approve passed unanimously.

Dick presented the Treasurer's Report. A motion to approve was made, seconded and approved unanimously. An unexpected septic failure required an expenditure of approx \$5000. This expense was unavoidable and necessary to the function of our building.

Marla attended and shared the progress of the Committee on Ministry.

The COM has been defunct for some time but is now up and running again.

Marla and Doug are working on a plan for continuity of leadership. Keeping a comprehensive church history is vital. The board voted to purchase dropbox space where copies of yearly church history will be stored for future generations.

Another crucial step that needs to be taken is cross training for succession planning. Basic instructions in accessing and using various web applications that perform the work of the church should the occasion arise when neither Doug or Marla are available. Currently, we rely on these stalwart members to update our databases, publish the newsletter, produce the Morning Program and the weekly E-News, along with countless other tasks. We don't have a backup plan and we need one. In years past, copies of the financial activities have been place in the

bank safety deposit box. The original issue of keys was 2 and only 1 has been in use for the past several years.

Action: Jim to track down missing key.

The board discussed another backup plan that we are lacking. An emergency evacuation plan needs to be developed and posted throughout the building.

Action: Jim will be talking to the Denison Fire Dept to ascertain the appropriate steps to develop this plan.

Jim presented a 5 year plan he has been working on with Doug and Dick. The board voted to present this plan to the congregation for approval at the Fall Congregational Meeting Oct 21st. Discussion of the agenda for the Fall Congregational meeting includes a possible future purchase of a lot adjoining the church grounds behind the playground.

Action: Jim to meet with land owner to discuss availability and price.

The board set the meeting dates for the rest of 2018. The next meeting will be Oct 14th, the following Nov 18th, and finally Dec 16th.

Respectfully submitted,

Kelly Cofield-Dyer

Secretary